***Level 4 Employability***

***Standards:***

***EM.04.01.01.02 – visits local work sites and places of business***

***EM.04.01.02.02 – understands some basic employability words (e.g., job, career, pay, work, reward, cooperate, share, volunteer, service, caring)***

Assignment:

\* Decide on a place of business that you may be interested in to visit or learn more about. Once you have a place in mind call and set up a date and time that would work the best for you to visit, observe and ask questions. (Make sure you don’t surprise the person you are visiting. Remember your manners!)

\* The day you go and visit you want to make sure you are respectful to customers that may be coming in as you are representing your school, parents, and most importantly yourself!

\*Please try and answer the following questions by interviewing the person you are visiting.

Name of person you shadowed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the job:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Questions to ask the person you are shadowing:***

**Record your answers!**

1. What type of education and training prepared you for this career field?

2. What types of skills are necessary for succeeding in this career?

3. How long have you worked for this employer and how did you get your current job?

4. What do you like most about your job?

5. What do you like least about your job?

6. What’s the most valuable lesson you’ve learned — about this career, your job, or life in general?

7. What does your employer — or employers in general — look for in younger job-seekers?

Part 2:

Define these words and what they mean to you:

job –

career –

pay –

work –

reward –

cooperate –

share -

volunteer –

service –

caring –